



Recruitment request form

Position:	Mid day supervisor
School:	Castle view primary

Why is the position available:			
New Role	Replacing	Maternity Cover	Cover
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Who covering/replacing			

Requested By.	Clare Peat
Advertising Internal / External	External
Where would you like the vacancy to be advertised?	Qegsmat website/ DCC df
Scale and Salary	Grade 1
Hours per week	5
Weeks per year	39

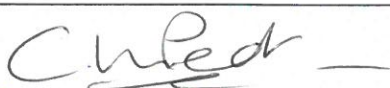
Fixed Term/Permanent/Relief?	Fixed term
If Fixed Term – Why and until when?	31/08/20
Working pattern if Part-time	12-1 Mon-Fri
Closing date	13 th November 2019
Interview Date	20 th November 2019
Potential Start date	As soon as possible.
Recruitment manager	Clare Peat
Shortlist/Interview Panel Members	Clare Peat, Emma Hill



QEGSMAT

Job description and Person Specification attached	Yes <input checked="checked" type="checkbox"/> No <input type="checkbox"/>
Advert text + any additional Information	

Authorisation:

Print Name:	
Signed: 	Date: 24/10/19